

Guidelines

Evaluation Matters—He Take Tō Te Aromatawai

A Journal of the Aotearoa New Zealand Evaluation Association

Aim and scope

Evaluation Matters—He Take Tō Te Aromatawai is an international, interdisciplinary, peer-reviewed journal published annually by the New Zealand Council for Educational Research (NZCER), in conjunction with the Aotearoa New Zealand Evaluation Association (ANZEA).

Our aims are:

- to provide a forum for articles on evaluation and evaluative thinking, particularly within the context of Aotearoa New Zealand
- to contribute to international conversations on evaluation.

The Editorial Board invites academics, evaluation practitioners, and others involved in thinking about, contracting, receiving, and undertaking evaluation to submit articles related to the field of evaluation, evaluative thinking, and policy. We are seeking articles that address evaluation fundamentals, articles that detail innovative evaluation methodologies and methods, and articles that articulate evaluation practice. Critical commentaries on the field of evaluation, and reviews of recent evaluation books are also welcome. Papers may be submitted in either English or te reo Māori.

The audience for this journal includes evaluation practitioners, social scientists, social policy analysts, and people teaching and studying in the fields of evaluation and social policy analysis.

Manuscript submission

One volume of the journal will be published annually in July. If you have any questions about the manuscript submission process please contact the Editor-in-Chief.

Articles can be submitted at any time, up until 30 November of the year preceding publication (e.g., up until 30 November 2015 for the 2016 volume). Please email a Word copy of your article to the Editor-in-Chief at anzea.evaluationmatters@gmail.com.

Manuscript format

Articles should be 3000–6000 words in length, with an abstract not exceeding 250 words.

Formatting and referencing should be consistent and follow the American Psychological Association (APA) Publication Manual (6th Edition). Please provide DOIs in reference lists.

Names of the authors should be removed from the manuscript, except for the title page. A separate title page should include the names of all authors, including their institutional affiliations and email addresses.

Diagrams, tables or photographs should be supplied as separate tiff, eps or jpg files, with notes in the main text specifying the location of each. It is the author's responsibility to ensure they have written permission for the reproduction of any items subject to copyright.

Originality of manuscript

Authors submitting to the journal should not simultaneously submit manuscripts to other journals. If the data being used in a manuscript has also been used in another paper(s), please state this in a cover letter and include references to, or copies of, the other paper(s). In some circumstances the journal will re-publish papers that have been published elsewhere (e.g., in conference proceedings). Please contact the Editor-in-Chief with any queries about re-publication.

Editorial policy

All articles will be sent to two reviewers for double-blind review. Following review a covering letter along with copies of referees'

reports will be sent from the Editor-in-Chief to the author/s.

If an article is accepted for publication, revisions may be requested. The editors reserve the right to make minor alterations without consulting the author/s, so long as such changes do not materially affect the substance of the article.

Accepted papers will be copy-edited by NZCER, with these edits returned to authors for review prior to publication.

Journal access

Evaluation Matters—He Take Tō Te Aromatawai will be published as an electronic, subscription-based journal that will automatically be available to members of ANZEA. Journal subscriptions and access to individual journal papers will also be available through the NZCER website.

Fiona Cram, PhD, Editor-in-Chief